

**CENTRAL NEBRASKA ECONOMIC DEVELOPMENT DISTRICT
BOARD MEETING**

February 18, 2014

This meeting was a conference call held at 10:00am at the following locations: Atkinson City Office in Atkinson, the NC RC&D building in Bassett, and the Ord Area Chamber of Commerce office in Ord. The meeting was called to order by Nikki Johnston, Chairperson, at 10:03am. The location of the Open Meetings Act poster was noted in all the public areas. Roll call was taken and it was determined that a quorum was present.

Self-introductions were made. There were six board members present and two staff members.

The minutes of the January 17, 2014 meeting were reviewed. **A motion to accept the minutes as presented was made by Trevor Lee with a second by Kristine Gale. All ayes. Motion carried.**

Judy Petersen introduced CNEDD's newest employee, Kathy Drake. She is currently helping Judy with EDA revisions. Kathy was welcomed by all.

Discussion took place regarding amending the 2013-2014 budget showing that housing administration money was moved to the CNEDD budget. Employee salaries were also discussed. Actual employee salaries were higher than the currently approved wage scale so Judy was instructed to re-do the wage scale using the current salaries as level 3 on the scale. **There being no further discussion, a motion was made by Kristine Gale and seconded by Trevor Lee to accept the budget amendment. All ayes. Motion carried.**

Judy reported on the status of the community survey sent out in February. She has had twenty responses effective February 17th. She will send out reminders to all who received the survey and enclose a link to the survey in hopes that it will be passed on to others to complete.

The Board of Directors has received a letter of resignation from Linda Hazen of Butte. Since Linda has become a paid employee, she no longer qualifies to be on the Council of Officials. The Village of Butte will appoint a replacement. Also, we were informed that Linda Green of Chambers will join the Council of Officials as a business owner representing the Village of Chambers.

The Synovation Valley Leadership Academy to be held in Ord is a nine month, customized leadership program that studies leadership styles and community awareness. Cost of the program is \$400 if paid before March 3rd (\$500 afterwards). Due to Judy's work with Valley County, she is being given the local rate. The program runs on various dates from September 2014 through May 2015. There are three levels of this program – this year being the first level. Judy requested financial support to attend level one of this program. **A motion was made by Kristine Gale and seconded by Larry Griffith to approve this request. There were five ayes and one abstention. Motion carried.**

The Finance Committee consists of Nikki Johnston, Kristine Gale, and Judy Petersen. Resolution 14-01, Powers granted for Tri-County bank accounts, was inadvertently left out of the board packet, so this item was tabled until the March meeting. The fact that both CNHD and CNEDD have credit cards was

discussed. It was the general consensus that only one card was needed. Judy will cancel the CNHD card. The limit on the CNEDD card is \$3,000, but it was decided that any staff member wishing to make a purchase of \$100 or more needs to get prior approval from Judy.

The Policy Committee consists of John Madsen, Lou Ann Tooker, Larry Griffith and Judy Petersen. This committee will also be involved with membership. Judy has emailed information to the committee and they will review this and have a report in April.

The Resource Development Committee consists of TJ Elermeier, Rocky Carroll, Trevor Lee and Judy Petersen. After the Board's strategic planning meeting, this committee will get together to work on ideas for funding and service fees.

Judy informed the Board that the EDA did not approve the CEDS submitted by the prior Executive Director. There are several deficiencies that need to be revised by April 30th. Judy and Kathy are currently working on these issues.

Currently all materials published have Judy's cell phone listed. She has suggested cancelling the phone system at the CNEDD office in Atkinson. Although there were no objections to this, this item was not on the agenda and so Judy will send out an email for a vote by the board members and it can then be ratified at the March meeting.

There being no further business, **a motion to adjourn this meeting was made by Lou Ann Tooker with a second by Kristine Gale. All ayes. Motion carried.**

The next meeting will be a catered lunch at the Chamber Office in Ord on March 18th at 10am. Tom Higginbotham will be joining us for our strategic planning.

Respectfully Submitted,



LATooker
Board Secretary

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